

**For the Completion of Carried Over Schemes
Supported by Rural Water Supply and Sanitation
Project in Western Nepal, Phase II (RWSSP-WN II)**

Memorandum of Understanding

between

.....Rural Municipality/Municipality

..... District

and

**Department of Local Infrastructure Development
and Agricultural Roads (DoLIDAR)**

Date:

- 1) This memorandum of understanding is framed in exercise of power conferred by bilateral agreement between Government of Nepal and Government of Finland to implement Rural Water Supply and Sanitation Project in Western Nepal, Phase II dated on 16/09/2013 (2070 Bhadra 31) and provisions of the Revised Project Document endorsed by the Project Supervisory Board on 10/06/2014 (2071 Jestha 27), and the Project Supervisory Board meeting minute signed on 16/06/2017 (2074 Asadh 2).
- 2) This Memorandum of Understanding (MoU) is signed between_____ **Gaunpalika/Nagarpalika** (hereinafter referred as the ‘*Municipality*’) and the **Department of Local Infrastructure Development and Agricultural Roads** (DoLIDAR) for the completion of the scheme/s listed in annex 1, being constructed with the funding from the **Rural Water Supply and Sanitation Project in Western Nepal Phase II** (hereafter referred as the ‘Project’), carried over from the previous fiscal year.
- 3) The agreement between the Government of Nepal and the Government of Finland to achieve improved health, socio-economic status and fulfillment of the equal right to water and sanitation for the inhabitants of the Project area was signed on September 16, 2013 (Bhadra 31, 2070) to support district water supply, sanitation and hygiene in the Project districts. The Project is anchored in the Ministry of Federal Affairs and Local Development (MoFALD)/ DoLIDAR.
- 4) The Project is supporting the water, sanitation and hygiene sector development and implementation in 14 districts of Nepal: Arghakhanchi, Baglung, Gulmi, Kapilvastu, Mustang, Myagdi Nawalparasi, Palpa, Parbat, Pyuthan, Rolpa, Rupandehi, Syangja & Tanahun.
- 5) The Project Document (June 2014) and its amendment approved by the Project Supervisory Board shall remain valid. The various Guidelines and Manuals as already practiced in the Project continue to be followed, adjusting any district-specific items into Municipality level.
- 6) By signing this MoU, the Municipality shall commit to complete the on-going scheme carried over from the previous fiscal year as identified in the Project’s Annual Work Plan, and to provide and release the required matching fund to Water Users and Sanitation Committee’s account according to the existing agreement signed in between DDC, VDC and Water Users and Sanitation Committee’s.
- 7) The Municipality shall provide support for the implementation, monitoring and reporting of carried over scheme. Municipality agrees to refund the remaining budget of Government of

Nepal and Government of Finland in after transferring final installment to the Water Users and Sanitation Committee's account according to the scheme measurement book (MB).

- 8) The Project shall provide the remaining investment budget as identified in the annual workplan for the completion of carried over public construction activities.
- 9) Technical Support Unit located under the District Coordination Committee shall provide technical support for the successful completion of the remaining scheme. This team operates under the DCC Secretary. The Project-appointed District WASH Adviser/Project Representative in the Technical Support Unit shall liaise with the Municipality and the concerned Water Users and Sanitation Committee for the support needed. This person is also the first contact point for all matters concerning the scheme to be completed.
- 10) The Municipality matching-fund shall be released and utilized within the same fiscal year as per the Annual Work Plan. Municipality shall provide copy of the Municipality WASH Fund related financial reports and statements to the Project on those month/s when the transactions have taken place.
- 11) Municipality and the Water Users and Sanitation Committee shall be responsible to maintain transparency of all the financial transactions. All expenditures are made according the provisions of the Project guidelines.
- 12) Authorized Project representative/s shall monitor the Fund records and accounts as part of the regular financial monitoring. Report of such monitoring is agreed on site and a copy is forwarded to the respective authorities.
- 13) Project has the right to withhold fund releases, deduct annual budget and dismiss this MoU if the scheme is not progressing according to this MoU, approved work plans and other standards.
- 14) If the governmental line agencies will change within the project period, all the responsibilities of the line agencies mentioned in this document are automatically transferred to the new authorities.
- 15) If any clause of this MoU requires further clarification, addition, revision or deletion, both parties in a mutual consensus can do so. However, in case of any other disagreement and unsolved dispute, the cases will be forwarded to the Project Supervisory Board for decision; this decision will be the final.

16) By signing this MoU signatories mutually commit themselves to thrive towards the Sustainable Development Goals.

17) This MoU shall remain effective until the completion of carried over schemes. If the scheme cannot be completed within the project period, this MoU shall remain effective until July 15, 2019 after which the Municipality will remain responsible for the completion on its own.

Date: B.S (Date: A.D.)

Place:

Signatures

On behalf of Gaunpalika/Nagarpalika

Signature:

Name:

Position:

Seal

On behalf of DoLIDAR

Signature:

Name:

Position:

Seal

Witnessed by:

On behalf of RWSSP-WN II

Signature:

Name: Sanna-Leena Rautanen

Position: Chief Technical Adviser

Seal

Signature:

Name: Mahendra Bahadur Baniya

Position: National Project Coordinator

Seal

On behalf of District Coordination Committee

Signature:

Name:

Position: Local Development Officer

Seal

On behalf of Municipality/Rural Municipality

Signature:

Name:

Position: Executive Officer

Seal

Annex 1: List of Carried over schemes in Rural Municipality/Municipality

S.N	Scheme Name	Type	Address	New Address	Started Date	% of Work Remaining	Completion Date